**Emergency Response Plan: Handling Emergency Situation in the Digital Age**

How to utilise technology in handling emergency response?
Do you agree, emergency response plan needs creativity and innovation so that it is more impactful?

**Introduction**

A good Emergency Response Plan is required by every organisation to ensure that emergency is properly handled, in case it happens. Most accidents can be prevented or the effect mitigated if an organisation has a proper emergency preparedness and response system. This training will provide all relevant knowledge and skill required by any organisation to set up the Emergency Response Plan. This is a very practical oriented training and suitable for any type of organisation. This training will be conducted by a very experienced trainer, which the organisation will obtain very useful and beneficial information based on their expertise and experience. Since the program is able to boost your work productivity, do join now to brush up your skills to handle emergency response plans!

**Program Objectives**

This training aims to:
- Provide knowledge on requirements for an Emergency Response Plan
- Provide awareness on roles and responsibility of Emergency Response Team
- Enhance technical knowledge of the ERT (for emergency response)

**Learning Outcomes**

After completing this program, the participants should be able to:
- Provide knowledge on preparation of Emergency Response Plan (inclusive of evacuation management)
- Enhance emergency handling skill (through the practical session)

**Who should attend?**

Non-managerial, First-line management, and anyone who is in the Emergency Response Team

**Methodology**

Case studies, forum discussion, role-play, presentations, gamification

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**Program Outline**

| Time | Day One |
|---|---|
| 9.00am– 10.30am | **Introduction**<br><br>In this module, the participants would learn the Requirement of Emergency Preparedness & Response Plan in International Standards: OSHAS 18001:2007 and ISO 14001:2015. |
| 10.30am-11.00am | **Morning Break** |
| 11.00am-1.00pm | **Emergency Related Malaysian Legal Requirements**<br><br>The participants would know how to apply the Environmental Quality Act 1974 (Amendment 2007) and Regulations and Occupational Safety & Health Act 1994 and Regulations while handling emergencies at the workplace. |
| 1.00pm-2.00pm | **Lunch** |
| 2.00pm-3.30pm | **Fundamental Emergency Response Team**<br><br>The topics of this module include the structure, roles and responsibility of the emergency response team, the fire fighting equipment requirements and the chemical spill and handling equipment requirements. |
| 3.30pm-4.00pm | **Tea Break** |
| 4.00pm-5.00pm | **Emergency Response Team an Insight View**<br><br>In this module, the participants would learn the principle of PPE required, the first aid requirement, the ICS and communication requirement. |

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| Time | Day Two |
|---|---|
| 9.00am– 10.30am | **Emergency Response Team: Fire and Chemical Technical Know-How**<br><br>In this module, the participants would learn fire safety and fire fighting and the general chemical safety on how to handle toxic gas release and chemical spill. |
| 10.30am-11.00am | **Morning Break** |
| 11.00am-1.00pm | **Emergency Response Team: Rescue and Equipment Technical Know-How**<br><br>The participants would learn the rescue techniques and emergency equipment maintenance in this module. |
| 1.00pm-2.00pm | **Lunch** |
| 2.00pm-3.30pm | **Emergency Response Plan**<br><br>In this module, the participants would learn how to identify hazard and risk assessment, ERP preparation, testing of ERP and evacuation management. |
| 3.30pm-4.00pm | **Tea Break** |
| 4.00pm-5.00pm | **Practical Session of Emergency Response Plan**<br><br>This practical module enables participants to apply and use portable fire extinguishers, hose reel, hydrant, handling chemical spill and identifying hazards at the workplace so that they will identify potential to major accident and ERP. |